

**INVOICE SUBMISSION & PAYMENT SCHEDULE  
2024 - 2025 FISCAL YEAR**

<b>Invoice Submission Date (Monday at 4:30pm)</b>	<b>Payment Date (Friday)</b>
April 1, 2024	April 5, 2024
April 15, 2024	April 19, 2024
April 29, 2024	May 3, 2024
May 13, 2024	May 17, 2024
May 27, 2024	May 31, 2024
June 10, 2024	June 14, 2024
June 24, 2024	June 28, 2024
July 8, 2024	July 12, 2024
July 22, 2024	July 26, 2024
August 5, 2024	August 9, 2024
August 19, 2024	August 23, 2024
September 2, 2024	September 6, 2024
September 16, 2024	September 20, 2024
September 30, 2024	October 4, 2024
October 14, 2024	October 18, 2024
October 28, 2024	November 1, 2024
November 11, 2024	November 15, 2024
November 25, 2024	November 29, 2024
December 9, 2024	December 13, 2024
December 23, 2024	December 27, 2024
January 6, 2025	January 10, 2024
January 20, 2025	January 24, 2025
February 3, 2025	February 7, 2025
February 17, 2025	February 21, 2025
March 3, 2025	March 7, 2025
March 17, 2025	March 21, 2025
March 31, 2025 <b>LAST DATE TO SUBMIT 2024-2025 INVOICES</b>	April 4, 2025

**Any invoices received after 4:30pm on the outlined submission date, may be held until the next payment date.**