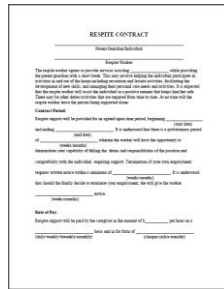


Things to do When Managing a Respite Worker

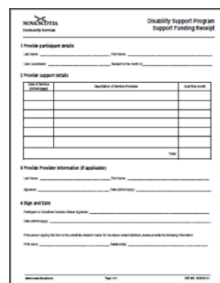
- Have a respite contract.



- Pay the worker on time the amount that was agreed.



- Remember to keep the receipts of when you pay the worker. Record how many hours they have worked.



- Don't forget to write a new contract if the worker's duties change. Both the worker and family will sign this.



- Set up times to meet with your respite worker to see how things are going. This would be good to do every three months.

