

















## Do's & Don'ts: Hiring a Respite Worker

<b>DO:</b>	<b>DON'T:</b>
 Interview worker before hiring	 Hire without interviewing
 Set hours of work required	 Call worker to come in right away
 Decide when the worker will be paid	 Don't be late paying the worker
 Discuss how you will pay the worker	 Don't give the worker pay without a signed receipt
 Discuss how much you will pay the worker	 Don't expect the worker to do what you have not told them to do
 Discuss what you will pay for and what the worker will pay for	 Don't pay for all of the worker's meals and activities
 Be clear on what you want the worker to do	 Don't change the rate of pay unless you have spoken to the worker
 Do let the individual get to know the respite worker before leaving them alone	 Don't leave the worker alone with the individual during the first respite session